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CHANDIGARH ADMINISTRATION  
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH

## Notification

The 13<sup>th</sup> November, 2024

**No. 2024/42213.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India read with the Government of India, Ministry of Home Affairs, Notification S.O. No. 3267, dated 1st November, 1966, the Administrator, Union Territory, Chandigarh is pleased to make the following rules, regulating the method of recruitment to Group ‘C’ posts i.e. **Mortuary Attendant and Mortuary Supervisor Grade-II** in the Government Medical College and Hospital, Chandigarh, namely:-

- 1. Short title and commencement:** - (i) These rules may be called the Government Medical College and Hospital, Chandigarh (Group-C) (Non-Ministerial) Recruitment Rules, 2024.  
(ii) They shall come into force on the date of their publication in the Official Gazette.
- 2. Application:**  
These rules shall apply to the posts specified in column No.1 of the Schedule annexed to these rules.
- 3. Number of posts, classification and scale of pay:-**  
The number of posts, their classification and the scales of pay shall be as specified in columns 2 to 4 of the said Schedule.
- 4. Method of recruitment, age limit and qualification, etc:-**  
The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule.
- 5. Disqualification: No person:**
  - (a) who has entered into or contracted a marriage with a person having a spouse living;  
OR
  - (b) who, having a spouse living, has entered into or contracted a marriage, with any person, shall be eligible for the appointment to the said posts:

Signature Not Verified

Digitally Signed by  
Jalinder Kumar  
Date: 14-Nov-2024  
16:38:33 IST  
Reason: Published  
Location:

Provided that the Administrator, Union Territory of Chandigarh may, if satisfied that such marriage is permissible under the personal Law applicable to such person and other party to the marriage and there are other grounds for so doing, exempt, any person from the operation of this rule.

(2367)

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**6. Power to relax:-**

Where the Administrator, Union Territory, Chandigarh is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing relax any of the provisions of these rules in respect of any class or category of persons.

**7. Savings:-**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by Central Government from time to time in this regard.

**8. Repeal:-**

The Government Medical College and Hospital, Chandigarh, (Group-C) (Non-Ministerial) Recruitment Rules, 2014 further amended vide notification no. 36092 dated 01.10.2021 in respect of the post of Mortuary Supervisor Grade-II only are hereby repealed.

Secretary MER  
Chandigarh Administration

**ANNEXURE-I**

|    |  |  |
|----|--|--|
| 1  | Name of the Post   | <b>Mortuary Attendant</b>  |
| 2  | No. of Post  | 01*(2024)<br>* Subject to variation dependent on workload  |
| 3  | Classification   | General Central Services Group 'C'<br>Non-Gazetted/Non-Ministerial   |
| 4  | Pay Band and Grade Pay/Pay Scale   | Level 2 (Rs.19900 -63200) in the Pay Matrix of 7 <sup>th</sup> CPC   |
| 5  | Whether selection post or non-selection post.  | Not Applicable   |
| 6  | Age limit for direct recruits  | <p>Between 18 and 25 Years<br/>(The upper age limit is relaxable for departmental candidates up to 40 years in accordance with instructions or orders issued by Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahaul &amp; Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep.</p> |
| 7  | Educational and other qualifications required for Direct recruits  | <p>10+2 with Diploma in Medical Lab Technology from recognized University/ Institute.</p> <p><b>Note:</b> The direct recruits have to submit the certificate of training in Information Communications Technology (ICT) Skills of 80 hours at the time of their appointment, as per instructions issued by Chandigarh Administration Vide No. 28/69-IH(12)/Pers. &amp; Trg.-2019/ 17927 dated 25<sup>th</sup> November 2019.</p>   |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees  | Not Applicable   |
| 9  | Period of probation, if any  | <p>2 Years<br/>(Successful completion of mandatory Induction Training of at least two weeks duration shall be the pre-requisite for completion of probation in case of direct recruitment)</p>   |
| 10 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods | <p>100% By Direct Recruitment</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Vacancy caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Central Government/ State Government/Union Territories:-<br/>(a) holding analogous post on regular basis in the parent cadre or department, and</li> </ol>   |

|    |   |  |
|----|---|--|
|    |   | (b) Possessing the qualification and experience prescribed for direct recruits under column 7.<br>2. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government/ State Government/ UT Administration shall be as per the instructions/ guidelines issued by the Govt. from time to time.<br>3. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications. |
| 11 | In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made | Not Applicable   |
| 12 | If a Departmental Promotion Committee exists, what is its composition   | <p style="text-align: center;"><b><u>Departmental Confirmation Committee (DCC)</u></b><br/><b>(For Confirmation)</b></p> <p>1) Director Principal, GMCH, Chandigarh --- <b>Chairman</b><br/>     2) Representative of Personnel Department – <b>Member</b><br/>     3) Representative of Social Welfare-<b>Member</b><br/>     4) Representative of Regional Employment Officer- <b>Member</b></p>   |
| 13 | Circumstances in which Union Public Service Commission to be consulted in making Recruitment                                | Not Applicable   |

|   |   |  |
|---|---|--|
| 1 | Name of the Post                              | <b>Mortuary Supervisor Grade-II</b>  |
| 2 | No. of Post                                   | 02*(2024)<br>* Subject to variation dependent on workload  |
| 3 | Classification                                | General Central Services Group ‘C’<br>Non-Gazetted/Non-Ministerial   |
| 4 | Pay Band and Grade Pay/Pay Scale              | Level 5 (Rs.29200 -92300) in the Pay Matrix of 7 <sup>th</sup> CPC   |
| 5 | Whether selection post or non-selection post. | Not Applicable   |
| 6 | Age limit for direct recruits                 | <p>Between 18 and 25 Years<br/>(The upper age limit is relaxable for departmental candidates up to 40 years in accordance with instructions or orders issued by Central Government)</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahaul &amp; Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep.</p> |

|    |  |  |
|----|--|--|
| 7  | Educational qualifications and other required for Direct recruits  | <p><b>Essential Qualifications:</b><br/>B.Sc. in Medical Lab Technology from any recognized University/ Institute.</p> <p><b>Desirable:</b></p> <p>Two years professional experience.</p> <p><b>Note:</b> The direct recruits have to submit the certificate of training in Information Communications Technology (ICT) Skills of 80 hours at the time of their appointment, as per instructions issued by Chandigarh Administration Vide No. 28/69-IH(12)/Pers. &amp; Trg.-2019/ 17927 dated 25<sup>th</sup> November 2019.</p>   |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees  | Not Applicable   |
| 9  | Period of probation, if any  | 2 Years for Direct Recruits<br>(Successful completion of mandatory Induction Training of at least two weeks duration shall be the pre-requisite for completion of probation in case of direct recruitment)   |
| 10 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods | 50% by Direct Recruitment and 50% By Promotion/ Deputation   |
| 11 | In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made                                      | <p><b>By Promotion :-</b><br/>From amongst Mortuary Attendant with having 13 years service on regular basis in the grade.</p> <p><b>Note:</b> - Basic ICT Skills are mandatory for Promotion/ACPs as per Chandigarh Admin's letter No.28/69-IH(12)/Pers. &amp; Trg-2019/17927 dated 25.11.2019.</p> <p><b>By Deputation:-</b><br/>Officials of the Central Government/ State Government/ union Territories:-</p> <ul style="list-style-type: none"> <li>1) Holding analogous post on a regular basis in the parent cadre or department and</li> <li>2) Possessing the qualification and experience prescribed for direct recruitment under column no. 7</li> </ul> <p><b>Note:-1</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government/ State Government/ UT Administration shall be as per the instructions / guidelines issued by the Government from time to time.</p> <p>2. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.</p> |

|    |   |   |
|----|---|---|
| 12 | <p>If a Departmental Promotion Committee exists, what is its composition</p>                        | <p><b>Departmental Promotion Committee (DPC)<br/>(For Promotion)</b></p> <ol style="list-style-type: none"> <li>1. Director Principal, GMCH, Chandigarh- <b>Chairman</b></li> <li>2. Additional/Joint Director (Admn.), GMCH, Chandigarh-<b>Member</b></li> <li>3. Representative of Personnel Department --- <b>Member</b></li> <li>4. Representative of Social Welfare --- <b>Member</b></li> <li>5. Representative of Regional Employment Exchange- <b>Member</b></li> </ol> <p><b>Departmental Confirmation Committee (DCC)<br/>(For Confirmationn)</b></p> <ol style="list-style-type: none"> <li>1. Director Principal, GMCH, Chandigarh --- <b>Chairman</b></li> <li>2. Additional/Joint Director (Admn.), GMCH, Chandigarh-<b>Member</b></li> <li>3. Representative of Personnel Department-<b>Member</b></li> <li>4. Representative of Social Welfare- <b>Member</b></li> <li>5. Representative of Regional Employment Exchange- <b>Member</b></li> </ol> <p><b>Note:</b> Representatives in respect of Serial numbers 3,4 &amp; 5 should be of pay level 6 or higher.</p> |
| 13 | <p>Circumstances in which Union Public Service Commission to be consulted in making Recruitment</p> | <p>Not Applicable</p>   |

**CHANGE OF NAME**

I , Gudibandi Mohan Reddy Son of Sh. G. Nagi Reddy R/o # 2970, Sector 47-C, Chandigarh-160047, have changed my name from Gudibandi Mohan Reddy to Gudibandi Mohan for all official and unofficial purposes.

[1686-1]

I, Gudibandi Anitha Reddy Wife of Sh. Gudibandi Mohan R/o # 2970, Sector 47-C, Chandigarh-160047, have changed my name from Gudibandi Anitha Reddy to Gogula Anitha for all official and unofficial purposes.

[1687-1]

I, Aruna Devi D/o Sh. Ayyachamy R/o # 751, Sector 31-A, Chandigarh, have changed my name from Aruna Devi to A Aruna Devi.

[1688-1]

I, Umapathi Ganesan S/o Sh. Krishna Menon R/o # 751, Sector 31-A, Chandigarh, have changed my name from Umapathi Ganesan to Umapathi Ganesan K

[1689-1]

I, Pawan K Dhawan S/o Sh. Karam Chand # 3041, Top floor, Sector 27-D, Chandigarh, have changed my name from Pawan K Dhawan to Pawan Kumar Dhawan.

[1690-1]

I, Anvesh Kumar Singh S/o Sh. Prem Singh R/o House No. 2459/A, Sector 20-C, Chandigarh have changed my minor son's name from Saksham Vaid.

[1691-1]

I, Sharwan Sharma S/o Mahinder Prasad Sharma # 1051, Hallomajra, Chandigarh, have changed my name to Sharvan Sharma.

[1692-1]

I, Joyti Sharma W/o Sharvan Sharma # 1051, Hallomajra, Chandigarh, have changed my name to Jyoti.

[1693-1]

I, Satinder Kumar S/o Shambhu Parsad R/o # 1073, Deep Complex Hallomajra, Chandigarh, have changed my name to Raju Rawat.

[1694-1]

I, Reema Devi W/o Raju Rawat R/o # 1073, Deep Complex Hallomajra, Chandigarh, have changed my name to Reena Devi.

[1695-1]

I, Mohd Dilshad S/o Shahid Hasan # 1042-A, Raja ka Bag. Daria, Chandigarh, have changed my name to Dilshad.

[1696-1]

I, Renu Bala D/o Sewa Singh # 220, Dadu Majra, Chandigarh, have changed my name to Mannreet Kaur.

[1697-1]

I, Abhimanyu Kushwaha S/o Ram Darshan # 134-A, Sarangpur, Dhanas Chandigarh, have changed the name of my minor son from Nanhe Kuswaha to Nanhe Kushwaha.

[1698-1]

I, Sima Rani W/o Sh. Manohar Lal R/o House No. D-46, Sector 14, Chandigarh, have changed my name from Sima Rani to Seema Rani.

[1699-1]

मैं, Shanti Kumari पत्नी Sanjay Kumar निवासी मकान नंबर 475, फेस- 2, रामदरबार चंडीगढ़, ने अपना नाम Shanti Kumari से बदलकर Shanti Devi रख लिया है।

[1700-1]

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